

# Memorandum



**Date:** October 7, 2014

**To:** Honorable Chairwoman Rebeca Sosa  
and Members, Board of County Commissioners

Agenda Item No. 8(N)(1)

**From:** Carlos A. Gimenez  
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez".

**Subject:** Supplemental Agreement No. 1 to Professional Services Agreement for Park and Ride Facility at SW 344th Street and Busway - Project No: E08-MDT-01 ESP; Contract No: CIP014-TR08-DE1; Increasing Contract Amount by \$84,837.00 and Contract Time by Five Hundred and Forty-eight Days (548) Calendar Days

## Recommendation

It is recommended that the Board of County Commissioners (Board) adopt Supplemental Agreement No. 1 to Professional Services Agreement for Park and Ride Facility at SW 344th Street and Busway - Project No: E08-MDT-01 ESP; Contract No: CIP014-TR08-DE1; increase contract amount by \$84,837.00 and increase the contract time by five hundred and forty-eight days (548) calendar days.

Supplemental Agreement No. 1 between Gannett Fleming, Inc. and Miami-Dade County has been prepared by Miami-Dade Transit (MDT).

**SUPPLEMENTAL  
AGREEMENT NUMBER:**

1

## Scope

**PROJECT NAME:** Park and Ride Facility at SW 344th Street and Busway

**PROJECT NO:** E08-MDT-01 ESP

**CONTRACT NO:** CIP014-TR08-DE1

**PROJECT DESCRIPTION:** The scope of services for this contract is to provide final design, public involvement activities, preparation of a complete set of biddable construction documents, technical specifications, preparation of the engineer's estimate of probable construction cost, process plans through the dry run permit process, and provide design services during construction for the Park and Ride Facility. The scope of the work shall include all the necessary coordination with all involved agencies and organizations, including but not limited to, MDT, Miami-Dade Public Works & Waste Management (PWWM), Miami-Dade Parks and Recreation (MDPR), Florida Department of Transportation (FDOT), the City of Florida City, and all appropriate permitting agencies. Elements of the work include, but are

not limited to, architecture, surveying, right of way needs identification, soils investigation, structures, civil, mechanical, electrical, plumbing, utility conflict identification, lighting, landscaping, traffic studies, maintenance of traffic, environmental studies and environmental mitigation plans, as required.

The final design shall be developed and implemented to meet the established MDT budget and schedule. The construction documents shall be developed in conjunction with the MDT Design and Engineering Division.

This contract includes the following options: Construction, Engineering, and Inspection Services, and preparation of Right-of-Way Maps. The implementation of these options requires County Mayor approval of supplemental agreements to this contract.

**PROJECT LOCATION:** The proposed Park and Ride Facility is located at the southern terminus of the South Miami-Dade Busway, between Northwest 2nd Street and Southwest 344th Street (Palm Drive) and Northwest 2nd Avenue and Northwest 3rd Avenue in Florida City.

**PRIMARY COMMISSION DISTRICT:** District 9 Dennis C. Moss

**APPROVAL PATH:** Board of County Commissioners

**ISD A&E PROJECT NUMBER:** E08-MDT-01 ESP

**USING DEPARTMENT:** Transit

**MANAGING DEPARTMENT:** Transit

### **Fiscal Impact / Funding Source**

**FUNDING SOURCE:** Florida Department of Transportation (FDOT)  
Federal Transit Administration (FTA)

**SUPPLEMENTAL AGREEMENT FUNDING SOURCE:** Federal Transit Administration (FTA)

**PTP FUNDING:** No

**GOB FUNDING:** No

**ARRA FUNDING:** No

**SUPPLEMENTAL AGREEMENT DESCRIPTION:** Supplemental Agreement No. 1 requests approval to increase the contract amount due to additional design services and unforeseen work in the amount of \$84,837.00 (includes base amount of \$77,125.00, and contingency amount of \$7,712.00), and an increase to the contract's duration by five hundred and forty-eight days (548) calendar days to complete design services during construction and project close-out.

**MONETARY JUSTIFICATION:** The major tasks included in Supplemental Agreement No. 1 are summarized below:

Revision #1 included design of a communication and power signal system to support a new vending machine, security booth, electronic message signage, and design of a continuous concrete shelter adjacent to the bus bays. The design services revision amount of \$24,046.31 was withdrawn from the allowance account fund.

Revision #2 included the cost of design services for unforeseen regulatory changes to comply with changes to the Florida Building Code that were implemented in 2012 in the amount of \$19,098.18, and additional design services during construction in the amount of \$32,980.51, as required for Revision #1.

The fee for the additional design services is calculated at \$76,125.00, plus \$1,000.00 for reimbursable expenses, for total additional fees of \$77,125.00 (base amount). The total contract increase is \$84,837.00 (inclusive of the base amount of \$77,125.00 plus the contingency amount of \$7,712.00).

**TIME JUSTIFICATION:** Due to right-of-way, land acquisition and utility relocation issues, the construction Notice-to-Proceed was delayed and impacted the project's schedule. As such, a time extension of five hundred and forty-eight days (548) is required for the post design services during construction and project completion.

|              | <u>Original<br/>Contract<br/>Values</u> | <u>Previous<br/>Adjustments<br/>To Values</u> | <u>This<br/>Supplemental<br/>Values</u> | <u>Current<br/>Totals</u> | <u>Total<br/>Paid</u> | <u>Balance<br/>After<br/>Supplemental</u> |
|--------------|---|---|---|---------------------------|-----------------------|---|
| BASE:        | \$249,528.15                            | \$0.00  | \$77,125.00                             | \$326,653.15              | \$12,935.25           | \$313,717.90                              |
| CONTINGENCY: | \$24,952.82                             | \$0.00  | \$7,712.00                              | \$32,664.82               | \$0.00                | \$32,664.82                               |
| DEDICATED:   | <u>\$0.00</u>                           | <u>\$0.00</u>                                 | <u>\$0.00</u>                           | <u>\$0.00</u>             | <u>\$0.00</u>         | <u>\$0.00</u>                             |
| TOTALS:      | \$274,480.97                            | \$0.00  | \$84,837.00                             | \$359,317.97              | \$12,935.25           | \$346,382.72                              |

|                 | <u>Original<br/>Contract<br/>Duration</u> | <u>Previous<br/>Adjustments<br/>To Duration</u> | <u>This<br/>Supplemental<br/>Duration</u> | <u>Current<br/>Totals</u> |
|-----------------|---|---|---|---------------------------|
| BASE DURATION:  | 1460                                      | 0   | 548                                       | 2008                      |
| CONTINGENCY:    | <u>146</u>                                | <u>0</u>  | <u>0</u>                                  | <u>146</u>                |
| TOTAL DURATION: | 1606                                      | 0   | 548                                       | 2154                      |

**INITIATING FACTOR(S) FOR SUPPLEMENTAL AGREEMENT**

| <u>Reason</u>                     | <u>Cost</u>       | <u>Duration</u> |
|-----------------------------------|-------------------|-----------------|
| Regulatory Change                 | \$19,098.18       | 548             |
| Unforeseen / Unforeseeable Change | \$58,026.82       | 0               |
| <u>Contingency</u>                | <u>\$7,712.00</u> | <u>0</u>        |
|                                   | \$84,837.00       | 548             |

## **Track Record / Monitor**

### **PERFORMANCE RECORD:**

The CIIS Database includes a total of five (5) performance evaluations for Gannett Fleming, Inc, with an average evaluation rating of 3.8 out of 4 possible points, or an above-satisfactory performance rating.

### **PRIME CONSULTANT:**

Gannett Fleming, Inc.

### **COMPANY PRINCIPAL:**

John Dogherty

### **COMPANY QUALIFIERS:**

Naldo Gonzalez, P.E.

### **COMPANY EMAIL ADDRESS:**

ngolzalez@gfnet.com

### **COMPANY STREET ADDRESS:**

7300 Corporate Center Drive, Suite 701

### **COMPANY CITY-STATE-ZIP:**

Miami, Florida 33126-1233

### **YEARS IN BUSINESS AT TIME OF AWARD:**

94 years

### **PREVIOUS EXPERIENCE WITH COUNTY IN THE LAST FIVE YEARS AT TIME OF AWARD:**

According to the Firm History Report provided by the Department of Small Business Development, Gannett Fleming, Inc. has received seven (7) contracts from Miami-Dade County valued at \$1,551,529.66 and a total of \$35,650.62 in change orders approved by the Board of County Commissioners.

### **SUBCONSULTANTS:**

New Millennium Engineering, LLC  
Geosol, Inc.  
Manuel G. Vera & Associates, Inc.  
Nova Consulting, Inc.  
Rosenberg Gardner Design, Inc.  
Architects International, Inc.

### **REVIEW COMMITTEE ASSIGNED CONTRACT MEASURES:**

| <u>TYPE</u> | <u>GOAL</u> | <u>ESTIMATED VALUE</u> | <u>ACHIEVED</u> |
|-------------|-------------|------------------------|-----------------|
| DBE         | 10.00%      | \$27,448.10            | \$76,617.99     |
| CWP         | 0.00%       | 0                      | 0               |

### **CONTRACT MANAGER NAME / PHONE / EMAIL:**

Jesus Valderrama (786) 469-5291 jvalder@miamidade.gov

### **PROJECT MANAGER NAME / PHONE / EMAIL:**

Julia Sanchez 786-469-5259 julsan@miamidade.gov

## **Background**

### **BACKGROUND:**

MDT has identified a need to provide a new Park and Ride Facility to serve passengers traveling to the northern part of Miami-Dade County and to Monroe County and the lower Keys. The Park and Ride Facility Improvements will provide patrons with surface parking, a "Kiss and Ride" drop off area, and a passenger waiting area. Further, it will provide bus operators with bus bays, a turnaround area for buses, and a restroom facility.

This project is included in the 2008/2009 to 2012/2013 Transportation Improvement Program (TIP) of the Metropolitan Planning Organization for the Miami Urbanized area and in the Economic Stimulus Ordinance approved by the Board of County Commissioners on July 17, 2008 (R-851-08).

BUDGET APPROVAL  
FUNDS AVAILABLE:

JS JENNIFER  
OMB DIRECTOR

4/17/14  
DATE

APPROVED AS TO  
LEGAL SUFFICIENCY:

Bruce Zilber  
COUNTY ATTORNEY

4/8/14  
DATE

MIAMI-DADE TRANSIT  
DEPARTMENT  
CONCURRENCE:

Wade Gert  
DIRECTOR, MDT

3-26-14  
DATE

APPROVED PURSUANT  
TO THE EXPEDITE  
ORDINANCE (SECTION 2-  
8.2.7 OF THE MIAMI DADE  
COUNTY CODE):

DMT  
DEPUTY MAYOR

7/31/14  
DATE

CLERK DATE

DATE



# MEMORANDUM

(Revised)

**TO:** Honorable Chairwoman Rebeca Sosa  
and Members, Board of County Commissioners

**DATE:** October 7, 2014

**FROM:**   
R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No. 8(N)(1)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_ ) to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(N)(1)  
10-7-14

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING SUPPLEMENTAL AGREEMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT FOR PARK AND RIDE FACILITY AT SW 344TH STREET AND BUSWAY - PROJECT NO: E08-MDT-01 ESP; CONTRACT NO: CIP014-TR08-DE1; INCREASING CONTRACT AMOUNT BY \$84,837.00 AND CONTRACT TIME BY FIVE HUNDRED AND FORTY-EIGHT CALENDAR DAYS (548) CALENDAR DAYS; AND AUTHORIZING THE MAYOR OR MAYOR'S DESIGNEE TO EXECUTE THE ATTACHED SUPPLEMENTAL AGREEMENT

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board approves Supplemental Agreement No. 1 to Professional Services Agreement for a Park and Ride facility at SW 344<sup>th</sup> Street and the Busway in substantially the form attached herein.

The foregoing resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:



Rebeca Sosa, Chairwoman  
Lynda Bell, Vice Chair

Bruno A. Barreiro  
Jose "Pepe" Diaz  
Sally A. Heyman  
Jean Monestime  
Sen. Javier D. Souto  
Juan C. Zapata

Esteban L. Bovo, Jr.  
Audrey M. Edmonson  
Barbara J. Jordan  
Dennis C. Moss  
Xavier L. Suarez


The Chairperson thereupon declared the resolution duly passed and adopted this 7<sup>th</sup> day of October, 2014. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Bruce Libhaber



FIRM NAME: GANNETT FLEMING, INC.

7300 Corporate Center Dr, Suite 701  
Miami, FL 33126

MIAMI DADE COUNTY  
Department of Small Business Development  
A&E Firm History Report  
From: 03/11/2009 To: 03/11/2014

PRIMES

| PROJECT #   | CONTRACT  | DEPT. | MEASURES     | AWARD DATE | AWARD AMOUNT          |
|---|-----------|-------|--------------|------------|-----------------------|
| * EDP-PW-20090386   | 1         | PW    | NO MEASURE   | 03/18/2010 | \$37,443.29           |
| ENERGY EFFICIENT LIGHTING DEMONSTRATION PROJECT   |           |       |              |            |                       |
| Change Order # 1  | JUL-02-10 |       |              |            | \$34,805.00           |
| Change Order # 2  | APR-27-12 |       |              |            | \$1,045.62            |
|   |           |       |              |            | <u>\$73,093.91</u>    |
| EDP-PW-312199-3 20070747  | 1         | PW    | NO MEASURE   | 03/31/2010 | \$78,303.32           |
| RICKENBACKER CAUSEWAY STRUCTURAL EVALUATION   |           |       |              |            |                       |
|   |           |       |              |            | <u>\$78,303.32</u>    |
| E09-PW-02   | 7         | PW    | NO MEASURE   | 05/04/2010 | \$1,076,923.08        |
| MISCELLANEOUS PROFESSIONAL SERVICES AGREEMENTS TO PROVIDE<br>SOILS, FOUNDATIONS AND GEOTECHNICAL TESTING SERVICES (SIC 871) |           |       |              |            |                       |
|   |           |       |              |            | <u>\$1,076,923.08</u> |
| E08-MDT-01 ESP  | 1         | MT    | GOAL DBE 10% | 07/15/2010 | \$274,480.97          |
| DESIGN SERVICES FOR THE PARK AND RIDE FACILITY AT SW 344TH<br>STREET AND BUSWAY   |           |       |              |            |                       |
|   |           |       |              |            | <u>\$274,480.97</u>   |
| EDP-WS-T-182  | 1         | WS    | NO MEASURE   | 05/29/2013 | \$26,379.00           |
| MULTIPLE SITES GEOTECHNICAL TESTING   |           |       |              |            |                       |
|   |           |       |              |            | <u>\$26,379.00</u>    |

\* Indicates closed or expired contracts  
Disclaimer: Payments shown may not reflect current information

Tuesday, March 11, 2014



MIAMI DADE COUNTY  
Department of Small Business Development  
A&E Firm History Report  
From: 03/11/2009 To: 03/11/2014

FIRM NAME: GANNETT FLEMING, INC.  
7300 Corporate Center Dr, Suite 701  
Miami, FL 33126

PRIMES

| PROJECT #  | CONTRACT | DEPT. | MEASURES   | AWARD DATE | AWARD AMOUNT   |
|--|----------|-------|------------|------------|----------------|
| EDP-ID-T-W40114<br>MIAMI DADE CHILDREN'S COURTHOUSE            | 1        | ID    | NO MEASURE | 06/30/2013 | \$50,000.00    |
|  |          |       |            |            | \$50,000.00    |
| EDP-PW-T-20120094<br>DRAINAGE IMPROVEMENTS WESTWIND LAKES PH I | 1        | PW    | NO MEASURE | 08/29/2013 | \$8,000.00     |
|  |          |       |            |            | \$8,000.00     |
| Total Award Amount   |          |       |            |            | \$1,551,529.66 |
| Total Change Orders Approved by BCC                            |          |       |            |            | \$35,650.62    |



MIAMI DADE COUNTY  
Department of Small Business Development  
A&E Firm History Report  
From: 03/11/2009 To: 03/11/2014

FIRM NAME: GANNETT FLEMING, INC.  
7300 Corporate Center Dr, Suite 701  
Miami, FL 33126

SUBCONTRACTORS

| PROJECT #   | CONTRACT | DEPT. | MEASURES     | AWARD DATE | SUBCONT AMOUNT | PAID TO SUB | PERIOD ENDING | PRIMES                               | AWARD AMOUNT   | PAID TO PRIME  | REQ TO DATE |
|---|----------|-------|--------------|------------|----------------|-------------|---------------|--------------------------------------|----------------|----------------|-------------|
| DB10-MDT-01 (DESIGN)  | 1        | MT    | GOAL CBE 25% | 11/20/2012 | \$0.00         | \$0.00      |               | MUNILLA CONSTRUCTION MANAGEMENT, LLC | \$1,925,154.00 | \$0.00         | \$0         |
| LEHMAN CENTER TEST TRACK / LEHMAN YARD REHABILITATION - EXPANSION PHASE 1 (SIC 871) |          |       |              |            |                |             |               |                                      |                |                |             |
| Total Subcontractor Amount  |          |       |              |            |                |             |               |                                      |                | \$1,925,154.00 |             |



## Memorandum



**To:** Honorable Chairwoman Rebeca Sosa  
and Members, Board of County Commissioners

**From:** Charles Scurr, Executive Director *Charles Scurr*

**Date:** August 22, 2014

**Re:** **CITT AGENDA ITEM 5C:**  
RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) RECOMMENDING THAT THE BOARD OF COUNTY COMMISSIONERS (BCC), APPROVE SUPPLEMENTAL AGREEMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT FOR PARK AND RIDE FACILITY AT SW 344TH STREET AND BUSWAY - PROJECT NO: E08-MDT-01 ESP; CONTRACT NO: CIP014-TR08-DE1; INCREASING CONTRACT AMOUNT BY **\$84,837.00** AND CONTRACT TIME BY FIVE HUNDRED AND FORTY-EIGHT CALENDAR DAYS (548) CALENDAR DAYS; AND AUTHORIZING THE MAYOR OR MAYOR'S DESIGNEE TO EXECUTE THE ATTACHED SUPPLEMENTAL AGREEMENT (MDT - BCC Legislative File No. 141741)

On August 21, 2014, the CITT voted (11-0) to forward a favorable recommendation to the Board of County Commissioners (BCC) for the approval of the above referenced item, CITT Resolution No. 14-066. The vote was as follows:

Paul J. Schwiep, Esq., Chairperson – Aye  
Hon. Anna E. Ward, Ph.D., 1st Vice Chairperson – Aye  
Glenn J. Downing, CFP®, 2nd Vice Chairperson – Aye

Joseph Curbelo – Aye  
Alfred J. Holzman – Aye  
Jonathan Martinez – Aye  
Miles E. Moss, P.E. – Aye  
Marilyn Smith – Aye

Peter L. Forrest – Aye  
Prakash Kumar – Absent  
Alicia Menardy, Esq. – Aye  
Hon. James A. Reeder – Aye  
Hon. Linda Zilber – Absent

cc: Alina Hudak, Deputy Mayor/Interim Director Public Works & Waste Management  
Department  
Bruce Libhaber, Assistant County Attorney